PRIVACY IMPACT ASSESSMENT (PIA)

For the

FAMIS-CS LABOR INTERFACE MODULE-COMPUTING SERVICES DIRECTORATE (FLIM-CSD)
Defense Information Systems Agency

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

☐ (1) Yes, from members of the general public.

☒ (2) Yes, from Federal personnel* and/or Federal contractors.

☐ (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.

☐ (4) No

* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

☐ New DoD Information System   ☐ New Electronic Collection

☒ Existing DoD Information System   ☐ Existing Electronic Collection

☐ Significantly Modified DoD Information System

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

☒ Yes, DITPR   Enter DITPR System Identification Number | 11133 |

☐ Yes, SIPRNET   Enter SIPRNET Identification Number | |

☐ No

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

☐ Yes   ☒ No

If "Yes," enter UPI | |

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is <u>retrieved</u> by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

☐ Yes   ☒ No

If "Yes," enter Privacy Act SORN Identifier | |

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: http://www.defenselink.mil/privacy/notices/

or

Date of submission for approval to Defense Privacy Office | |
Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?
Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☐ **Yes**

Enter OMB Control Number

Enter Expiration Date

☐ **No**

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

The following authority allows FLIM-CSD to collect the following data:

- Executive Order 9397 of 23 November 1943, allows a federal department to utilize Social Security Numbers as account numbers for individual persons.

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

    (1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

> FLIM-CSD receives a biweekly data feed of gross pay and master employee data from the Defense Civilian Pay System (DCPS). Data records are uniquely identified by Social Security Number and reconciled by FLIM-CSD to create aggregate labor data that must be submitted to the accounting application (FAMIS-CS). Note: Labor data submitted to FAMIS-CS does not contain Social Security Numbers.

    (2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

> While there is always a privacy risk associated with any system that contains sensitive information, the risk for FLIM-CSD could be considered low. FLIM-CSD resides in a fully accredited enclave and full application accreditation is expected. Access to FLIM-CSD is restricted to a small community of DISA employees (total 5) with need-to-know mission requirements. The greatest risk to privacy information residing in FLIMS-CSD would be human error, including willful mishandling of sensitive data.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

    ☒   **Within the DoD Component.**

        Specify. | DISA Employees and Contractors Only |

    ☐   **Other DoD Components.**

        Specify. | |

    ☐   **Other Federal Agencies.**

        Specify. | |

    ☐   **State and Local Agencies.**

        Specify. | |

    ☐   **Contractor** (Enter name and describe the language in the contract that safeguards PII.)

        Specify. | |

    ☐   **Other** (e.g., commercial providers, colleges).

        Specify. | |

i. **Do individuals have the opportunity to object to the collection of their PII?**

☐ Yes   ☒ No

(1) If "Yes," describe method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object.

j. **Do individuals have the opportunity to consent to the specific uses of their PII?**

☐ Yes   ☒ No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

Consent would have to be given or withheld at the employment level which is not within the scope of responsibility for FLIM-CSD.

k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

☐ **Privacy Act Statement**   ☐ **Privacy Advisory**

☐ **Other**   ☒ **None**

Describe each applicable format.

NOTE:

Sections 1 and 2 above are to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy.

A Component may restrict the publication of Sections 1 and/or 2 if they contain information that would reveal sensitive information or raise security concerns.